



Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk Jiya H Jilani

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To Councillors: Cllr Wood (Chairman), Cllr O' Keeffe (Deputy Chairman), Cllr Bracken, Cllr Barnett, Cllr Chhokar, Cllr Da Costa, Cllr Davey, Cllr Greenfield, Cllr Stuart-Lee, Cllr Roberts, Cllr Peck, Cllr Holborn

You are hereby summoned to

Full Council meeting to be held at the Memorial Centre Room 4 on Monday 25th July 2022 at 7.00 pm for the purpose of transacting the following business.

Agenda

1. **To accept apologies for absence.**
2. **Declarations of Interest are requested at the beginning of each item.**
3. **Public Speaking from residents regarding matters relevant to the meeting's agenda with time allowed 5 minutes per person.**
4. **To approve the Minutes of the following meetings**
 - Full Council
 - Commons
 - Communities
 - Finance & General Purpose (4th July)
 - Highways
 - Planning
5. **Election of Chairman and appointment of Vice-Chairman for following committees:**
 - Communities
 - Finance and General Purposes
 - Planning
6. **GXTC website provider discussion: to give delegated power to working group to move forward and update website to meet WCAG requirement and update the Council on information publication.**
7. **Report from Buckinghamshire Councillors**
8. **To approve quote for Oxford Road pond, Packhorse Road Swail and associated Swail protection measures.** There are drain and pipe blockages into the pond. The Town Council is responsible for the resolution. The local area technician has assessed the work and has issued an instruction (not a request) that this matter is resolved.
9. **To approve the quote for the Park tree guard**
10. **Update on works carried out on Mill Lane**
11. **To review the status of:**
 - Insurance

- Internet & telephone VOIP contract
 - Energy providers
 - Photocopier review
12. **To agree IT infrastructure and system upgrade**
 13. **To approve the contractor for Christmas lights**
 14. **Survey of Town Council Lamp post to ascertain structural and electrical condition**
 15. **Street Flag and bunting removal – (Cllr Wood and Lisa)**
 16. **F&GP matters reported and items for approval**
 - Payments for approval
 - Grants received
 17. **To approve the Clerk and Deputy Clerk to have a Unity Trust Debit card and agreeing the amount of £500**
 18. **4th June Charity donations & costs: Finance report (Deputy Clerk)**
 19. **Cllr Wood proposes to approve the attached Appraisal, Disciplinary, Dignity at Work and Grievance policies**
 20. **Review of other Policies and procedures**
 21. **Communications Working Party Updates**
 - Voice-Planning and any articles for the next edition.
 22. **To note information received in the correspondence at the Council office.**

The next Council Meeting of GXTC will be held on the 26th September 2022.