

Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - Mrs S Moffat clerk@gerrardscross.gov.uk

www.gerrardscross.gov.uk



Minutes of the Council Meeting held at 7.30pm on Monday 21st June 2021 in the Garden Room at Gerrards Cross Memorial Centre

Present: Cllr. J O’Keeffe (Chairman), Cllr. N Barnett, Cllr. M Bracken, Cllr. J Chhokar, Cllr. C Da Costa, Cllr. S Davey, Cllr. T Greenfield, Cllr. B Holborn, Cllr. B Peck, Cllr. P Roberts, Cllr. C Stuart-Lee.

In Attendance: Buckinghamshire Council Cllr. T Broom, Cllr. S Chhokar; Chris Brown (Associate Councillor), Sue Moffat (Town Clerk) and Amy McCreary (Deputy Town Clerk). Cllr. A Wood (Mayor) via zoom.

23/21 To accept apologies of absence: Buckinghamshire Council Cllr S Chhokar.

24/21 Declaration of Interests - Councillors please give any declarations of interest at the beginning of the item on the Agenda.

25/21 To approve the Minutes from the Full Council meeting on 17th May 2021. Cllr O’Keeffe proposed, Cllr Bracken seconded and the Council agreed the Minutes.

26/21 Public Speaking from residents regarding matters relevant to the meeting’s agenda with time allowed 5 minutes per person. – No members of the public attended.

27/21 Report from Buckinghamshire Council Councillors. Cllr Broom and Cllr Bracken are the Gerrards Cross Unitary representatives on the South Bucks Planning Committee. Cllr Wood is the Gerrards Cross representative on the Transport Select Committee. They have had a meeting with Transport for Bucks and they are focusing on pushing hard so they can meet the expectations that were set out in their election campaign. Cllr Bracken stated that he has found it challenging getting data from Buckinghamshire Council but hopes this will improve.

28/21 To confirm the Minutes of the following meetings:-

- (i) F&GP Committee 1st June 2021 Cllr Chhokar proposed Cllr Davey seconded and the Council agreed the Minutes.
- (ii) Commons Committee 7th June 2021 Cllr Holborn proposed Cllr Da Costa and the Council agreed the Minutes.
- (iii) Highways Committee 7th June 2021 Cllr Peck proposed Cllr Stuart-Lee seconded and the Council agreed the Minutes.
- (iv) Planning Committee 24th May and 14th June 2021 – Cllr Chhokar confirmed the Minutes.

29/21 Neighbourhood Plan Steering Group (NPSG) updates

It was agreed to have two Town Council representatives on NPSG instead of three as previously agreed. The Council agreed Cllr Chhokar and Cllr Barnett to be the representatives. Cllr Wood and S Moffat to inform the Chairman (Norman Holmes) of the NPSG of the Council’s decision.

30/21 The grant application of £500 has been awarded by Buckinghamshire Council to Gerrards Cross Town Council for high street entertainment as part of the Council’s Reopening High Street works. **It was agreed to work with WeAreGX to set this up.** S Moffat to speak to Steve Weston of WeAreGX to discuss the best way to coordinate the street entertainment with the local businesses.

31/21 A To consider the proposed new terms of GXTC's lease of South Lodge with Gerrards Cross Community Association (GXCA). Cllr Barnett has been delegated to review the proposed terms. Cllr Barnett confirmed that he will be going to the office tomorrow to measure the floor plans and has a meeting on Wednesday with GXCA's Surveyor to discuss the terms of the lease. Cllr Barnett to provide a report at the next Council Meeting.

32/21 To note the Annual Internal Audit Report was noted and accepted.

33/21 Resolved to approve the Annual Governance Statement for the year ended 31st March 2021.

34/21 Resolved to approve the Statutory Annual Accounting Statements for the year ended 31st March 2021.

35/21 To approve payments for June - The Council approved the payments for June. Please see the Town Clerk if further information is required.

36/21 Report on meetings – members update on where they have represented the Town Council:-

Cllr Holborn confirmed he had raised the flag for the Royal birthdays in June.

Cllr Barnett and Cllr Roberts attended the Denham Aerodrome meeting and informed the Council that Cllr Roberts has been elected Chairman. Cllr Roberts informed the Council that any aerodrome complaints should be forwarded directly to the Aerodrome. They should not be forwarded to Cllr Barnett or himself.

Cllr Barnett went to inspect St Hubert's Lodge and the mobile home is still there and is now being used as an office.

Cllr Da Costa has had some informal meetings about advertising with some businesses.

Cllr Chhokar, Cllr Davey, Cllr Da Costa and S Moffat have had their first appraisal group meeting to discuss how the appraisals will be conducted.

Cllr O'Keeffe has had a meeting with the CCTV Contractor about the possibility of using an ANPR system.

37/21. To note information received in the correspondence at the Council Office – (i) Information of setting up a 'My Town Guide' App. See www.mytownguides.com; Cllr Greenfield was nominated to work with WeAreGX on the My Town Guide App. Cllr Da Costa agreed to be his backup. S Moffat to send an email to all parties so they can arrange a meeting. (ii) Chairman of GXCA reported, for correctness, that there is no provision in the constitution for GXCA to have representation from GXTC at the Community Council but it is good for relationships and understanding between GXCA and the members of the Town Council for there to be a link. As members of GXCA, Cllr Stuart- Lee and Cllr Holborn will make arrangements to attend the Community Council and report back. (iii) The Trustees of GX Youth Club are still in the process of winding up after the closure of the Club. They are in the process of deciding which charities the remaining funds will go to, and have asked if there are any projects or worthwhile causes related to the youth of the area that should be considered. Cllr Barnett suggested that the money could be used to build an assault course on the Common. Cllr Holborn suggested Gerrards Cross Football Club, the Scouts or the Girl Guides. Cllr Roberts suggested the Air Cadets Training Corps at Denham Aerodrome.

38/21 To confirm that the next Council Meeting of Gerrards Cross Town Council will be on 19th July 2021 at the Memorial Centre.

The meeting closed at 8.15pm

Signed.....

Date.....

Payments 21st June 2021						
Chq No/Bacs/DD	Payee	Net Exp.	VAT	Gross Exp	Total to Payee	Transaction Details
Commons						
BACS	Amersham Town Council	130.00	26	156.00	2356.00	Weekly playground inspections
BACS	A M S	876.50		876.50	876.50	Monthly grass cutting contract - June 21
Chq	Chiltern Society	30.00		30.00	30.00	Subscription
BACS	Gpex	269.00	53.80	322.80	322.80	No BBQ sign x 2
Highways						
BACS	Leigh Electrical	375.00	75	450.00	2442.00	Monthly street lighting contract
BACS	Leigh Electrical	40.00	8.00	48.00		charge up and move MVAS
BACS	Leigh Electrical	340.00	68.00	408.00		New head 6 Orchille
BACS	Leigh Electrical	340.00	68.00	408.00		New head 4 Donay
BACS	Leigh Electrical	700.00	140.00	840.00		Supply and fit one new col with head junc West Common
BACS	Leigh Electrical	240.00	48.00	288.00		Refit and wire christmas lights, Station Rd
DD	Southern Electric	274.45	54.89	329.34	342.51	Unmetered electricity
DD	Southern Electric	12.55	0.62	13.17		Unmetered electricity
BACS	Amersham Town Council	1833.33	366.67	2200.00		Devolved Services January 21
BACS	Windowflowers	1567.25	313.45	1880.70	1880.70	Quarterly installment of annual maintenance hanging baskets and planters
Administration						
BACS	GXCA	100.00		100.00	100.00	Room hire
DD	Chess	137.89	27.58	165.47	165.47	Telephone and broadband
BACS	CCS	152.17	30.43	182.60	182.60	Quarterly photocopying
BACS	BNP Paribas Leasing Solutions	264.97	52.99	317.96	317.96	Quarterly photocopier rental
BACS	Viking	80.20	16.04	96.24	96.24	Stationery
Card	Zoom	119.90	23.98	143.88	143.88	Annual subscription
	Bank charges	7.70		7.70	7.70	
Parish Office						
BACS	GXCA	1500.00		1500.00	1500.00	South Lodge- quarterly rental
DD	CNG	33.06	1.66	34.72	34.72	Gas charges
DD	Gazprom	56.19	2.81	59.00	59.00	Electricity charge
Neighbourhood Plan						
BACS	Planet evolving together	540.00	108.00	648.00	648.00	Consultancy work
Communications						
BAC	Nexus	100.00	20.00	120.00	120.00	Monthly software and support
DD	Vatu	100.00	20	120.00	120.00	Web site hosting and support
BAC	D2D Distribution	350.00	70	420.00	420.00	Voice distribution
Card	Natwest OneCard	66.00	13.20	79.20	132.72	Microsoft 365
Card	Natwest OneCard	35.20	7.04	42.24		Microsoft 365
Card	Natwest OneCard	9.40	1.88	11.28		Microsoft 365
BACS	Salaries	5918.75		5,918.75	5,918.75	
	Total	16599.51	1618.04	18217.55	18217.55	