

# Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - Mrs S Moffat clerk@gerrardscross.gov.uk

www.gerrardscross.gov.uk



To all members of the Council

You are hereby summoned to a meeting of the Council meeting to be held in the Garden Room at the Memorial Centre

**on Monday 28<sup>th</sup> March, 2022 at 7.00pm**  
**for the purpose of transacting the following business.**

*S Moffat*

Sue Moffat  
Clerk to the Council

22<sup>nd</sup> March 2022

## Agenda

1. **To accept apologies of absence.**
2. **Declarations of Interest are requested at the beginning of each item.**
3. **To approve the Minutes from the Full Council meeting on 24<sup>th</sup> January 2022 (report to be circulated) and 28<sup>th</sup> February 2022.**
4. **Public Speaking** from residents regarding matters relevant to the meeting's agenda with time allowed 5 minutes per person.
5. **Report from Buckinghamshire Council Councillors.**
6. **To confirm the Minutes of the following meetings:-**
  - (i) Extraordinary Council Meeting of 21<sup>st</sup> February and 21<sup>st</sup> March 2022
  - (ii) Communities Committee 28<sup>th</sup> February and 14<sup>th</sup> March 2022.
  - (iii) Commons Committee 21<sup>st</sup> March 2022.
  - (iv) Highways Committee 14<sup>th</sup> March 2022.
  - (v) Planning Committee 7<sup>th</sup> and 21<sup>st</sup> March 2022.
7. **Neighbourhood Plan Steering Group (NPSG) – Updates.**
8. **Proposed new terms of GXTC's lease of South Lodge with Gerrards Cross Community Association –** Cllr Barnett to provide an update.
9. **High Street Rejuvenation –** Updates from Associate Cllr L Lindall.
10. **To agree the draft agenda for the ATM on 13<sup>th</sup> April 2022. (see information attached and in shared drive).**
11. **Meeting Room for Council meetings –** GXCA can no longer provide the Garden Room to hire on a Monday night due to the return of the Bridge Club. Room 4 is available but to note this room is not accessible to members of the public or councillors who may have a disability.
12. **Best Kept Village Competition –** To decide if Gerrards Cross Town council wish to enter the competition this year. Cost is £25.
13. **To consider the IT audit certificates–** A meeting has been held with the IT Consultants to discuss this matter and waiting for feedback.
14. **IT Policy -** A meeting has been held with the IT Consultants and Internal Auditor to discuss this matter and waiting for feedback.
15. **To agree the digital storage of information (invoices, quotes, contracts, etc.) and it's access.**

- 16. To agree for Councillors to have access to original information details relating to the business of the committees they are a member of.**
- 17. At the request of Cllr O’Keeffe, ‘ Correspondence from members of the public and Councillors replying’.**
- 18. To agree stress testing and power of lampposts for cctv/christmas decoration and hanging baskets**
- 19. At the request of ‘Cllr Wood, ‘To discuss recruitment of the Town Clerk’s vacancy’.**
- 20. At the request of Cllr O’Keeffe, ‘With the not too distant departure of the Clerk from Gerrards Cross Town Council, to discuss and decide on procedures, set priorities to work out a hand over plan for the running of all aspects of the Town Council office and the Clerk’s duties’.**
- 21. To approve payments for March 2022 (*to be circulated* )and to agree any outstanding invoices to be approved by the Chairman of F&GP and the Town Clerk for payment by the 31<sup>st</sup> March, 2022 (which is the end of the financial year) and listing of these invoices to be reported to the next Council meeting.**
- 22. Report on meetings – Members update on where they have represented the Town Council.**
- 23. To note information received in the correspondence at the Council Office –**
- 24. The next Council Meeting of Gerrards Cross Town Council will be at 7.00pm on 25<sup>th</sup> April, 2022 at the Memorial Centre.**