

Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - Mrs S Moffat clerk@gerrardscross.gov.uk

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To all members of the Council

You are hereby summoned to a meeting of the Council meeting to be held in the Garden Room at the Memorial Centre

on Monday 28th February, 2022 at 7.00pm
for the purpose of transacting the following business.

S Moffat

Sue Moffat
Clerk to the Council

21st February 2022

Agenda

1. **To accept apologies of absence.**
2. **Declarations of Interest are requested at the beginning of each item.**
3. **At the request of Cllr Davey, 'Cllr Davey does not agree with the minutes of the Full Council meeting held on 24th January 2022 as put forward by the Town Clerk (without any of Cllr Davey's feedback (see attached and in shared drive)) and request any disputed points are resolved by a vote from the councillors'. As a point of procedure and fairness, the Town Clerk and Deputy Clerk's comments should be taken into consideration before the vote is taken. Please Note:- 'Minutes of the proceedings of a council and of its committees must be kept. (LGA 1972, sch 12, par 41(1). They are intended to be formal records of official acts and decisions, not reports, still less verbatim reports, of the speeches made by councillors. Minutes should, therefore, be as short as is consistent with clarity and accuracy, and the arguments used in the discussion need be recorded only if the decision cannot be clearly expressed in any other way. Short simple minutes are less likely to be defamatory than long reports.'**
4. **To approve the Minutes from the Full Council meeting on 24th January 2022.**
5. **Public Speaking** from residents regarding matters relevant to the meeting's agenda with time allowed 5 minutes per person. The retiring and new County Officer of B&MKALC will be attending to give a short presentation about B&MKALC after the Council's decision at the F&GP meeting in November 2021 was not to renew the B&MKALC membership (*See attached Minutes and in shared drive*).
6. **Report from Buckinghamshire Council Councillors.**
7. **To confirm the Minutes of the following meetings:-**
 - (i) Commons Committee 21st February 2022.
 - (ii) Highways Committee 14th February 2022.
 - (iii) Planning Committee 7th and 21st February 2022.
8. **Committee Membership-** To agree the Committee Membership *as attached and in shared drive*.
9. **At the request of Cllr Wood, ' Council Minutes – 'To agree that only the decisions of a agenda item discussed should be Minuted. To record all Council and Committee meetings by audio equipment to verify minutes'. The recording of a meeting will not be deleted until after the Minutes have been ratified by Council.**
10. **Neighbourhood Plan Steering Group (NPSG) – Updates.**
11. **Proposed new terms of GXTC's lease of South Lodge with Gerrards Cross Community Association –**
This has now been finalised. Cllr Barnett to provide an update.

12. **High Street Rejuvenation** – Updates from Associate Cllr L Lindall. Also, any updates from Cllr Greenfield and Cllr Da Costa who are GXTC’s representatives on WeAreGx.
13. **To agree the draft agenda for the ATM on 13th April 2022.** (*see information attached and in shared drive*).
14. **VOICE** – To propose any articles for VOICE to be published in April after the ATM. The Mayor and Chairmen’s report are usually published in this edition. For further suggestions from the Deputy Clerk please see *associated attachment and in Shared Drive*.. Time line for the April issue of VOICE:-
 - All content in by 15th March
 - Final draft 1st April
 - Distribution 20th April
15. **New Internal Audit Services** – To agree to adopt the services of IAC. The Chairman and Vice-Chairman of F&GP and the Town Clerk had a meeting with the Director of IAC. (*quotation for Internal Audit Service attached and in hard drive*).
16. **To consider the Queens Platinum Jubilee celebrations which will take place from 2-5 June 2022** (*see information attached and in shared drive*).
17. At the request of Cllr Bracken, ‘**Recommend changes to Standing Orders**’. (*see information attached and in shared drive*).
18. At the request of Cllr Bracken, ‘**To set up a Working Party to consider a full review of Standing Orders**’
19. At the request of Cllr Bracken , **To consider membership of committees, committee chairmen, nominees for Community Broad Action Group and associated list of membership once finalised.**
20. **To consider the IT audit certificates**– (*to be circulated once confirmation from the IT Consultants*).
21. **IT Policy** - No IT Policy has been requested or agreed by Gerrards Cross Town Council. This can be discussed with the new Internal Auditor.
22. **To approve payments for February, 2022** (*to be circulated*).
23. **Report on meetings** – Members update on where they have represented the Town Council.
24. **To note information received in the correspondence at the Council Office** – (i) The Great British Spring Clean 25 March – 10 April 2022 (ii) Letter from a new resident about safety and medical facilities in Gerrards Cross.
25. **The next Council Meeting of Gerrards Cross Town Council will be at 7.00pm on 28th March, 2022 at the Memorial Centre.**