

Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Chair of the Council Cllr A Wood - Andrew.Wood@gerrardscross.gov.uk

www.gerrardscross.gov.uk



To all members of the Council

**You are hereby summoned to a meeting of the
Annual Council meeting to be held at the Memorial Centre
(Garden Room) on Monday 23rd MAY 2022 at 7.00pm
for the purpose of transacting the following business.**

A. Wood

**Andrew Wood
Chair to the Council**

18th May 2022

Agenda

1. To accept apologies of absence.
2. Declarations of Interest are requested at the beginning of each item.
3. Election of Mayor – Sign the Declaration of Acceptance of Office.
4. Election of Deputy Mayor.
5. Public Speaking from residents regarding matters relevant to the meeting's agenda with time allowed 5 minutes per person.
6. To approve the Minutes from the Full Council meeting on 25th April 2022.
7. Report on Current IT system and on IT Upgrade (Dan Turner from Nexus)
8. Update from the Locum Clerk (Usha)
9. Update on changeover of Clerks and Deputy Clerks
10. To discuss the Chairman's Allowance in pursuance of Section 15(5) of the Local Government Act 1972 and if payment of allowances for Councillors to be made. (*N.B. previously it has been agreed for the chairman of the council to have an allowance, but no allowances were set for councillors*).
11. Appointment of Committees.
Commons: Minimum of 7 councillors.
Highways: Minimum 7 Councillors.
Communities: Minimum of 7 councillors
Staffing: Minimum of 4 councillors
Planning: All Councillors
Finance & General Purposes: All Councillors
12. Election of Chairman and appointment of Vice Chairman of Finance & General Purposes. Committee. (*N.B. appointment of chairman and vice chairman for other committees will be made at the first committee meeting*).
13. Appointment to Working Parties.
BTCV Conservation Working Party
Speed & Parking Working Party
Concessionary Taxi Working Party
Communications Working Party
Others to be agreed.

14. Appointment of Representatives to outside organisations.

- South Bucks Association of Local Councils (SBALC). (*Usually Mayor and Deputy Mayor of Council attend. Committee Chairmen if there is topical subject on the agenda although all councillors are welcome to attend*).
- Buckinghamshire Council - Parish Liaison Meetings
- Age Concern
- Denham Aerodrome Consultative Committee
- Gerrards Cross Community Association Representative to Community Council.
- Flag Officers

15. Report from Buckinghamshire Councillors.

16. To confirm the Minutes of the following meetings:-

- (i) Commons Committee 16th May 2022
- (ii) Highways Committee 9th May 2022
- (iii) Planning Committee 3rd & 16th May 2022
- (iv) Annual Town Meeting 13th April 2022
- (v) Communities 25th April 2022
- (vi) Communities 9th May 2022
- (vii) Extra ordinary Council meeting (ECM) 9th May 2022

17. Update on the Gerrards Cross Town Council Website (Cllr Sarah Davey)

18. Update from the Staffing Committee (Staffing Chair Cllr Celia Stuart Lee)

19. Update on BALC (Chair of the Council Cllr Andrew Wood)

20. Update on Office Lease (Cllr Norman Barnet)

21. Update and planning of the Office Refurbishment

22. Council Polices – Discussion and adoption (Cllr John O’Keeffe & Deputy Clerk).

23. Update on Queens Jubilee Celebration – Picnic in the Park 4th June 2022

24. To consider the flying of the Ukrainian flag for another month

25. Communications Working Party Updates

VOICE – Planning and any Articles for next edition of VOICE.

Dates for the Diary –Councillors to report any local events that are taking place in GX.

- Queens Jubilee Celebration – Picnic in the Park on West Common on 4th April 2022

26. To approve payments for May 2022

27. To fix a date for the next F&GP Committee meeting (in order to note the end of year accounts and to earmark reserves for special projects).

28. Report on meetings – Council members update on where they have represented the Town Council.

29. Cornerstone – Proposed telecommunications site Oxford Road / Fulmer Lane (Cllr Jaspal Chhokar)

30. To note information received in the correspondence at the Council Office

31. To confirm that the next Council Meeting of Gerrards Cross Town Council will be on 27th June 2022 at the Memorial Centre.