

Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - Mrs S Moffat clerk@gerrardscross.gov.uk

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To all members of the Council

You are hereby summoned to a meeting of the Council meeting to be held in
Room 4 at the Memorial Centre

on Monday 20th September 2021 at 7.30pm
for the purpose of transacting the following business.

S Moffat

Sue Moffat
Clerk to the Council

13th September 2021

Agenda

1. **To accept apologies of absence.**
2. **Declarations of Interest are requested at the beginning of each item.**
3. **To approve the Minutes from the Full Council meeting on 19th July 2021.**
4. **Public Speaking** from residents regarding matters relevant to the meeting's agenda with time allowed 5 minutes per person.
5. **Report from Buckinghamshire Council Councillors.**
6. **To confirm the Minutes of the following meetings:-**
 - (i) Commons Committee 6th September 2021
 - (ii) Highways Committee 6th September 2021
 - (iii) (a) Planning Committee 26th July, 9th August, 23rd August and 13th September, 2021.
(b) At the request of Cllr J Chhokar, 'To re-confirm that all councillors sit on the Planning Committee (even if they wish not to participate).'
7. **Neighbourhood Plan Steering Group (NPSG) - Update.**
8. **Proposed new terms of GXTC's lease of South Lodge with Gerrards Cross Community Association - Update.**
9. **To agree to adapt and adopt the updated Code of Conduct (CoC) that has been ratified by Buckinghamshire Council.** Bucks & Milton Keynes Association of Local Councils (BMKALC) advise to adopt the principal authorities code (subject to the adapted changes for individual councils) in order to make it easier to investigate any breach of the CoC should any complaint be passed to the Monitoring Officer. (*Attached and in shared Drive is the ratified CoC by Bucks Council 2020 - Appendix 1), proposed adapted one for GXTC (proposed adaptations are highlighted) - Appendix 2 and the original CoC already agreed by GXTC in 2012-Appendix 3).*
10. **To sign up to the 'All Councils Charter'** (*as attached and in shared drive – Appendix 4 plus the feedback received during the engagement exercise carried out earlier this year – Appendix 5.*)
11. At the request of Cllr O'Keeffe, **'To resolve the issue concerning the CCTV system with regards to requests, procedures and CCTV access'**
12. At the request of Cllr Bracken, **'That clause 2 C of the Standing Orders be amended by removing the words, 'Planning Committee sits as the Council.'** (*Standing orders attached and in shared drive – Appendix 6).*
13. At the request of Cllr Bracken, **'To consider membership of committees and to agree that Cllr Bracken is no longer a member of the Planning Committee at GXTC due to his conflict of interests being on the Planning Committee at Buckinghamshire Council'.**

14. To agree the following Policy, Procedures and statement:-

- (a) Appraisals Policy (*as attached and in shared drive – Appendix 7*).
- (b) Disciplinary Procedure (*as attached and in shared drive – Appendix 8*).
- (c) Grievance Procedure (*as attached and in shared drive – Appendix 9*).
- (d) Clerk & Deputy Clerk responsibilities (*as attached and in shared drive – Appendix 10*).

15. To respond to the consultation regards Buckinghamshire Licensing Policy:-

https://yourvoicebucks.citizenspace.com/communities/licensingpolicy2021/supporting_documents/Buckinghamshire%20Council%20draft%20Licensing%20Policy%20LA03%201.pdf

(*Proposed response to the consultation attached and in the Shared Drive – Appendix 11*).

16. At the request of Cllr Wood, ‘Felled tree replacement in Gerrards Cross’.

17. (a) To note payments for August 2021 and to approve payments for September 2021 (*to be circulated*).

18. Report on meetings – members update on where they have represented the Town Council.

19. To note information received in the correspondence at the Council Office

20. The next Council Meeting of Gerrards Cross Town Council will be on 18th October 2021 at the Memorial Centre.