

# Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - **Mrs S Moffat** clerk@gerrardscross.gov.uk

www.gerrardscross.gov.uk



To all members of the Council

You are hereby summoned to an Extraordinary Meeting of the Council at Gerrards Cross as requested by the Mayor, Cllr A Wood. Meeting room to be confirmed.

on Thursday 21<sup>st</sup> April 2022 at 12 noon

for the purpose of transacting the following business.

*S Moffat*

**Sue Moffat**

**Clerk to the Council**

**14th April 2022**

## Agenda

1. To accept apologies of absence.
2. Declarations of Interest are requested at the beginning of each item.
3. **To discuss and agree** protocols both financial and procedural for matters prior to the Town Clerk leaving, including delegation of powers and authorities to individuals on the council.
4. **To resolve** that in view of the confidential nature of the business to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw (Public Bodies (Admissions to Meetings) Act 1960 s1).
5. **To consider and agree** the redraft of the Town Clerk's and Deputy Clerk's contract of employment (Cllr Stuart-Lee to provide information).