

Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - Mrs S Moffat clerk@gerrardscross.gov.uk

www.gerrardscross.gov.uk



Minutes of the Council Meeting held at 7.30pm on Monday 16th July 2018 at Gerrards Cross Memorial Centre.

Present: Cllr C Brown (Chairman), Cllr Bayliss Cllr J Chhokar, Cllr N Holmes, Cllr J O’Keeffe, Cllr H Orme, Cllr J Palmiero, Cllr P Roberts, T Scott, Cllr Surkovic and Cllr J Woolveridge.

In Attendance: SBDC Cllr D Smith, I Gordon and Sue Moffat (Town Clerk).

Would Councillors please give any declaration of interests at the beginning of the item on the Agenda

40/18 To accept apologies of absence – Apologies were received from SBDC Cllr S Chhokar and BCC Cllr B Gibbs.

41/18 To confirm the Minutes of the Town Council meeting held on 18th June 2018.

At the proposition of Cllr Brown, seconded by Cllr Holmes, these Minutes were agreed by Council and signed.

42/18 Public speaking from residents on matters relevant to the meeting’s agenda.

No members of the public wished to speak.

43/18 To confirm the minutes of the following meetings:-

1. Commons Committee held on 2nd July 2018

Minutes were proposed by Cllr Bayliss, seconded by Cllr Orme and agreed by Council and signed. Cllr Bayliss gave a brief summary of the contents of the Minutes.

2. Highways Committee held on 2nd July 2018

At the proposition of Cllr Brown, seconded by Cllr Orme, the Minutes of the Highways meeting were agreed by Council and signed. Cllr Brown gave a brief summary of the contents of the Minutes. Cllr Woolveridge thanked Cllr Brown for his persistency to take on pothole repair under devolved highways work resulting in GXTC being one of 6 parish/town councils to pilot this work. Cllr Palmiero suggested regular contact with the other members of the pilot scheme to ensure its success.

3. Planning Committee Meeting on 25th June and 9th July 2018.

Cllr J Chhokar confirmed the planning minutes and gave a brief summary of the contents highlighting those planning applications where objections were raised. At the meeting of 9th July, the planning application for Station Road car park was considered and *‘No Objection was made but Council did raise the concern that there is inadequate reference to or provision in the proposal to deal with safety concerns – e.g. lack of CCTV – and anti-social behaviour. Council believes that the car park could become an alternative ‘hub’ for the gatherings that regularly occur on the commons which result in anti-social behaviour’*.

As this application is such an important matter for GX, it was agreed for Cllr Brown to speak in support of the planning application when it is determined at SBDC’s Planning meeting. Cllr Brown will

circulate his comments electronically for approval by members before speaking at SBDC's Planning meeting.

44/18 Councillor Vacancy – To confirm that the closing date has passed of the Official Vacancy Notice and there has been no request for a by-election so the position can now be filled by co-option. The advert for co-option closed on 13th July, 2018. There is possibly 2 candidates and once confirmation has been received the Town Clerk will arrange interview dates with the interview panel (Chairmen of Council and Committees).

45/18 Neighbourhood Plan Steering Group (NPSG) update

Cllr Holmes reported that the NP is slowly moving forward and the next step is to create a questionnaire for residents and one for businesses. Cllr Holmes was keen to establish a mechanism to encourage and support businesses in GX to ensure there is a thriving business sector. It was agreed to set up a meeting with local landlords.

46/18 Communications - The proposals from the Communications meeting held on 9th July 2018 were agreed which were:-

- (i) To ensure a structure is in place to provide good communications to the residents of GX which is not dependent on one single councillor.
- (ii) Web site – The Office to provide a list of headings of information that needs updating. Allocated councillors to provide content and then seek a professional to write up the information for the web pages. A local photographer has volunteered to take photos for the web site to update pictures.
- (iii) VOICE – The newsletter is published three times p.a. and the April publication will be replaced by the report of GX Annual Town meeting which is held in March. Number of pages for each publication will be determined by the amount of information to be disseminated so may vary. Ask all councillors to provide subject matters as well as suggestions from Committees. Associated councillor to provide information for that article if that subject is selected and then seek a professional to write the article for publication. Once content agreed the Office will organise the publication and distribution.
- (iv) Events – Volunteer required to oversee the GX Stand for events .g. Christmas Festival, GX Fun Run, Summer Festival. The Office will provide the literature to be displayed.
- (v) Posters for noticeboards – Cllr Bayliss offered to keep the noticeboards updated.
- (vi) Dates for the Diary – Office to set up regular contact with local organisations, via email, for community events that are taking place in GX. Councillors to be vigilant regards any local events and report back to the office.

47/18 To resolve the change of title from Chairman to Mayor for Gerrards Cross Town Council

At the proposition of Cllr Brown, seconded by Cllr Holmes the proposal was put forward to change the title from Chairman to Mayor. At the proposition of Cllr Bayliss, seconded by Cllr J Chhokar, it was agreed to vote on this proposal by written ballot. The Town Clerk organised the ballot and announced that the motion was carried by 6 votes in support to 5 votes against. Therefore it was resolved to change the title from Chairman to Mayor for Gerrards Cross Town Council.

8.45pm Cllr Roberts left the meeting.

48/18 To consider the request from GX Community Library Charity Trustees for a Gerrards Cross Town Councillor who may be interested in becoming a library trustee. Cllr Surkovic offered to consider this after seeking further information from the library trustee to find out exactly what is involved.

49/18 GDPR Training – Resolved to have a training session on 18th October 2018 but to change the content from GDPR to Chairmanship training (including a brief outline of the role of a councillor). It was agreed that refresher training on an annual basis would be advantageous.

50/18 To approve payments for July 2018

- (i) Cllr Bayliss proposed the payment schedule and this was approved by Council.
- (ii) It was agreed to delegate to the Chairman of F&GP and the Town Clerk payments to be made in August as there is no Council meeting.

51 /18 Report from County and District Councillor

SBDC Report- Cllr D Smith reported:- (i) GDPR has been an onerous task for county and district councillors and now looking at tailoring the information to make it less burdensome; (ii) GX Neighbourhood Plan has to dovetail with the Local Plan. The new emerging Local Plan is behind scheduled due to traffic and network modelling required for Wilton Park development and there is a 3 to 4 month delay in completing this by the Government Department involved; (iii) The Local Enterprise Partnership moves businesses forward e.g. Pinewood Studios development, so SBDC do not have total control on business development; (iv) Cllr Smith has received numerous emails and phone calls regards SBDC's Planning application for a new car park in Station Road. SBDC have evidence that a car park this size is needed and the style and the structure have been improved and made to look 'greener'. CCTV is not a planning issue but SBDC would ensure that security measures are in place. Car park fees are set annually, balancing the need for parking for shoppers, businesses, residents and commuters.

BCC Report – Cllr Gibbs submitted a written report: - (i) She attended the LGA conference last week where the main issue for delegates country wide was funding and how to pay for local government's statutory responsibilities within the context of diminishing monies coming from central government; (ii) There is an increasing need for Child social care in Buckinghamshire in the current financial year. There is a shortage of foster care. Present funding regime for both child and adult social care was unsustainable and this was highlighted at the conference. Providing adequately for adult and child social care remains a huge problem. There is a need to find a way to encourage (educate) communities to become more resilient. Enabling as many people as possible to be independent for longer and therefore live richer more fulfilled lives must surely be the aim; (iii) Still waiting for the decision on modernising local government in Bucks. The results of the poll that has been carried out, is that only one third of residents county wide want a single unitary; (iv) Lastly Cllr Gibbs still has some Community funds to encourage healthy living in the area. To be considered for funding the outcomes should be for community benefit going forward not just for an individual benefit.

52/18 Report on Meetings – members update on where they have represented the Town Council since the last meeting.

Cllr Brown:- (i) 3rd July - TVPA meeting on Unauthorised Encampment explaining the new policy in place to assist the police in dealing with this problem; (ii) 4th July -TfB Conference; (iii)10th July – Denham and GX LAF.

Cllr Orme: – (i) 3rd July - TVPA meeting on Unauthorised Encampment and now a new APP has been created to alert authorities of unauthorised encampment taking place. The Town Clerk will put this App on her phone; (ii) 4th July -TfB Conference; (iii) 10th July –Denham and GX LAF where GXTC was awarded £3250 for flower troughs along the railway bridge and £2160 for rejuvenation work to Latchmore and New ponds. There is still some funding available that the Youth Club may wish to investigate; (iv) 9th July – Communications meeting.

Cllr Scott – (i) Continue to liaise with the family involved with ASB incident in GX and communicated to the family the feedback from the last GXTC's Council meeting.

Cllr O'Keeffe:- (i) TfB Conference; (ii) GXCV morning.

Cllr Palmiero: - BALC's Councillors induction training which he found very interesting.

Cllr Holmes – Neighbourhood Plan Steering Group meeting on 3rd July.

Cllr Woolveridge: - (i) GXCV where 10 volunteers attended in the morning.

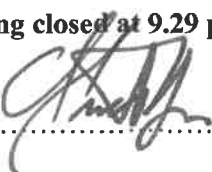
53/18 To note information received in the correspondence at the Town Council Office.

- Bucks CC's Household Recycling consultation. This will be added to the next planning meeting.
- The 6 planning applications regards the extension to Wapseys Wood landfill site is on the agenda of Development Control Committee on 23rd July. It was agreed that Cllr Brown would attend the meeting and speak in the public session re-stating GXTC's objections.

54/18 To confirm that the next meeting of Gerrards Cross Town Council will be the Town Council meeting to be held on Monday 17th September, 2018, 7.30pm at the Memorial Centre.

The meeting closed at 9.29 pm

Signed.....



Date.....

17/9/2018

Payments 16th July 2018						
Chq No/Bacs/DD	Payee	Net Exp.	VAT	Gross Exp		Transaction Details
	Commons					
BACS	Glasdon	60.12	12.02	72.14	72.14	Biodegradable dog bags
BACS	Organik Gdns	160.00		160.00	587.56	Paint benches on Common
BACS	Organik Gdns	40.00		40.00		Post and rail repair on the Camp
BACS	Amersham Town Council	130.00	26	156.00	2327.47	Weekly playground checks
	Highways					
BACS	Leigh Electrical	375.00	75	450.00	1033.20	Monthly street lighting contract
BACS	Leigh Electrical	340.00	68.00	408.00		New head junct Windsor Rd/Manor Lane
BACS	Leigh Electrical	146.00	29.20	175.20		Call out knock down in Vicarage Way and make safe
DD	Southern Electric	499.79	99.95	599.74	599.74	Unmetered electricity
BACS	Amersham Town Council	1809.56	361.91	2171.47		Devolved Highways Work
BACS	Fineland Forestry	48.00	9.6	57.60	57.60	Replace Sorbus in Moreland Drive
BACS	Organik Gardens	387.56		387.56		Repair and paint benches
	Administration					
BACS	GXCA	38.00		38.00	38.00	Room hire
BACS	CBE Solutions	165.24	33.05	198.29	198.29	Photocopying
Card	BALC	38.32		38.32	38.32	Cllr induction training for JP
DD	Chess	117.16	23.43	140.59	140.59	Telephone and broadband
	Parish Office					
DD	SSE Southern Electric	3.14	5.74	8.88	8.88	Electricity supply (inc credit)
	GXCA	1375.00		1375.00	1375.00	Quarterly ground rent
DD	British Gas	110.34	5.51	115.85	115.85	Gas supply
	Neighbourhood Plan					
	Communications					
BAC	Nexus	100.00	20.00	120.00	372.00	Monthly software and support
BAC	Nexus	150.00	30.00	180.00		Quarterly web support
BAC	Nexus	60.00	12.00	72.00		M Baker support to remove ipad from laptop
Card	Microsoft Office 365	78.00	15.60	93.60	135.84	Microsoft 365
Card	Microsoft Office 365	35.20	7.04	42.24		Microsoft 365
BACS	Gpex	710.00		710.00	710.00	VOICE newsletter design and print
BACS	Salaries	3743.38		3743.38	3743.38	
	Bank charges	14.19		14.19	14.19	
	Total	10734.00	834.05	11568.05	11568.05	

Chairman.....

Date.....

