

Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

Clerk to the Council - Mrs S Moffat clerk@gerrardscross.gov.uk

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Minutes of the Council Meeting held at 7.30pm on Monday 19th June 2017 at Gerrards Cross Memorial Centre.

Present: Cllr C Brown (Chairman), Cllr M Baker, Cllr Bayliss, Cllr N Holmes, Cllr M Lawson, Cllr J O’Keeffe, Cllr H Orme, Cllr P Roberts and Cllr J Woolveridge

In Attendance: SBDC Cllr D Smith, Cllr Gibbs, and Mrs S Moffat (Town Clerk).

Would Councillors please give any declaration of interests at the beginning of the item on the Agenda

121/17 To accept apologies of absence – Apologies were received from Cllr M Berntson, Cllr J Chhokar, Cllr T Scott and SBDC Cllr S Chhokar

122/17 To confirm the Minutes of the Annual Town Council meeting held on 15th May 2017.

At the proposition of Cllr Brown, seconded by Cllr Holmes, these Minutes were agreed by Council and signed.

123/17 Public speaking from residents on matters relevant to the meeting’s agenda.

No members of the public wished to speak.

124/17 To confirm the minutes of the following meetings:-

1. Commons Committee held on 5th June 2017

At the proposition of Cllr Orme, seconded by Cllr Woolveridge, the Minutes were agreed by Council and signed. Cllr Orme gave a brief summary of the contents of the Minutes. In addition it was reported that Cllr Bayliss had attended a meeting with an officer from Highways at Bucks CC where the issue was raised of the soil from the bunds on West Common, next to the A40, were blocking the road drains and causing flooding. This issue will be discussed further at the next Commons meeting.

2. Highways Committee held on 5th June 2017

Cllr Holmes confirmed the Minutes and gave a brief summary of the contents of the Minutes. In addition, regards the request for funding from Woodlands Estate Road Fund (WERF) for a feasibility study to close the road, Cllr Gibbs apologised for offering LAF funding for this but being new to this position, she inadvertently believed the LAF funding was from ex Cllr Hardy’s allocation from last year. Hopefully this funding will not be required if match funding cannot be found by WERF.

Also Cllr Bayliss reported that, as Chairman of the SPWP, he, together with Cllr O’Keeffe, attended a meeting with Client Contract Manager (Operations) from Bucks CC to discuss the congestion problems in West Common. The Officer reported that a Weight Restriction would not be legally allowed but she would look at the costs as reported in the Feasibility Study of the Width Restriction by TfB to see if they could be reduced. Cllr Brown asked for the speeding problems in East Common to be considered at the next SPWP meeting.

7.55pm Cllr D Smith joined the meeting.

3. Planning Committee Meeting on 22nd May and 12th June 2017.

Cllr O’Keeffe confirmed the planning minutes and gave a brief summary of the contents highlighting those planning applications where objections were raised. In addition the Clerk reported that SBDC Enforcement has now placed a Temporary Enforcement Notice on the Travellers site at Wapseys Wood as illegal activity has been reported. Cllr Woolveridge asked Cllr Gibbs if she would keep a close eye on the situation.

4. Response to the Heathrow Third Runway Consultation was agreed at the meeting on 12th June 2017.

Cllr J O’Keeffe and Cllr T Scott asked to record their objections to this response.

125/17 Communications Working Party Updates

The Minutes of 22nd May 2017 were agreed and gave a brief summary of the contents. In addition, Cllr Baker added that:- (i) VOICE should be ready for delivery by mid-July; (ii) GXTC had a stall at the Summer Festival, not overly busy but there was a lot of interest; (iii) Chiltern Rail are hoping to install a notice board at the Station which GXTC will be able to use and also flower planters; (iv) In the process of updating pool of photos for GXTC which will hopefully include some good ones as a result of a Photographic competition which is in the process of being arranged with the help of GX Photographic Club.

Cllr Orme pointed out that the new signature on the iPads organized by Nexus does not include a feature to turn off its use as requested.

126/17 Boost Update and future plans including the Best Kept Village Competition

The Minutes of 12th June 2017 were agreed and Cllr Lawson gave a brief summary of the contents. In addition Cllr Lawson reported that: - (i) A meeting had been held with one of the Directors of GX Traders Association, Dan Turner. Membership is low and he is finding it difficult to manage GXTA with very little help. GXTC have offered to advertise for volunteers to help with book-keeping and marketing; (ii) A contact list of Chief Executive Officers of local businesses has now been devised and a letter will be sent to the CEO’s asking them to encourage their local management to assist and co-operate in BOOST activities e.g. keeping shop frontages clean and attending community meetings.

Lastly it was agreed to purchase 50 tabards at approximately £4.20/£4.80 per tabard, 25 with BOOST logo and 25 with GXTC logo for use by volunteers.

127/17 To consider purchasing a new Chairman’s Chain. – Fattorini Ltd provided examples of chains ranging from £1250 to £2400. SBDCllr Smith offered the name of another company he had found when purchasing a chain at SBDC being Crestregalia.com which produced chains at a much lower price and provided samples before purchase. The Clerk will carry out further investigations on the matter.

Cllr Lawson proposed that GXTC should have a ‘Mayor’ rather than a ‘Chairman’ as the leader of the Council in light of the status of Gerrards Cross now being a town and the expectation of the public and businesses. It was agreed to consider this, and any implications involved, at the Council meeting in September.

128/17 Resolved to approve the Statutory Annual Return for the year ended 31st March 2017

At the proposition of Cllr Bayliss, seconded by Cllr Orme, the Annual Governance and the Annual Return were approved by Council.

129/17 Resolved to approve the Balance Sheet and Income and Expenditure Accounts for the year ended 31 March 2017.

At the proposition of Cllr Bayliss, seconded by Cllr Orme, the Balance Sheet and Income and Expenditure Accounts were approved by Council. Cllr Bayliss reported that as the level of General Reserves have been finalised, some of this can now be earmarked for new projects in 2017/18 such as CCTV, Office security, pothole repair work, The FOSSE clearance work, Roadside tree work etc. This will be discussed at the next F&GP Committee meeting at 6.30pm on 25th July.

The F&GP Committee meeting to consider 2018/19 budget has been set for 6.30 pm on 30th October 2017.

130/17 To agree June payments in accordance with the budget as appended.

Cllr Bayliss proposed the payments and this was approved by Council.

131/17 To consider a request from Neil Brown to use West Common for a Summer Music Festival, Crossfields GX, on 15th July 2017 and a request for a grant of £5000 towards the cost of the Festival.

At the request of Mr N Brown, this agenda item has been withdrawn.

132/17 Report from County and District Councillors

Cllr Gibbs (Bucks CC) reported: - (i) She had attended the Packhorse Road Traffic Light meeting at GX Council Office. She was happy to encourage County to speed up the process and was impressed with the Bucks CC's Officer in charge of the project; (ii) She had attended a meeting with Bucks CC Officers, Mr Arrowhead and Mr Thackeray, where it was suggested to pilot a pothole scheme whereby Bucks CC repair the significant potholes and the insignificant ones are funded by LAF and the work is carried out by the local community on A,B and C roads. A significant pothole is 40ml/300ml across with sharp edges and insignificant ones are those with anything less in size. Cllr Woolveridge suggested that Councillors/residents will be able to survey their own roads. Cllr Brown expressed his support for this scheme and asked that the pilot scheme should be encouraged to start as soon as possible.

8.55pm Cllr Roberts left the meeting.

Cllr Gibbs went on to report that: - (iii) There is no need to have a LAF in GX which is only another layer of administration and associated costs. She will liaise with GXTC direct regards LAF projects; (iv) She has asked TfB for a schedule of line marking work. The disabled bays in Station Road have been repainted. The ones outside Nero's coffee shop, Packhorse Rd, Marsham Way and EThorpe Crescent still need repainting.

Cllr Smith (SBDC) reported: - (i) The Resources Policy Advisory Group are looking at a Car Park Management Strategy for South Bucks; (ii) A lack of a majority government after the General Election will cause any decisions on Unitary Authorities to be delayed further; (iii) SBDC Planning Committee refused the planning application for 32 flats at Aston House, Oak End Way as inadequate parking. SBDC will continue to maintain parking standards as a planning issue.

133/17 Report on Meetings – members update on where they have represented the Town Council since the last meeting.

Cllr Holmes reported: - Neighbourhood Plan (NP) – Shortly after the second meeting in May of the NP Steering Group, the Chairman and Co-Chairman resigned and he has been asked to chair the SG as an interim measure. At the last meeting on 16th June 12 people attended the SG and the objectives and visions were set. The Group is in the process of getting a quote to set up a web site .A Gmail account and Facebook will be used but have agreed not to use Twitter.

NH also attended the stall at the Summer Fair, GX Town Clean-Up and NP meetings.

Cllr Woolveridge attended: - GXCV where 11 volunteers attended and 2 volunteers from Tesco's. They continued to clear holly and tree branches.

Cllr Lawson attended: - 2 x GX Town Clean-Up and 5 BOOST Award ceremonies.

Cllr O'Keeffe attended: - The Summer Fair, GXCV morning and the meeting today with Bucks CC regards West Common traffic congestion. Also taken down numerous illegal sign postering.

Cllr Orme attended: - 2 Neighborhood Plan meetings, a tour of GXCA with IB to see how the grant money has been spent and likewise a visit to Movers and Shakers another grant recipient. She also attend Shakespeare in the Park (a production in the garden of a local resident).

Cllr Bayliss attended: - A meeting today with Bucks CC regards West Common traffic congestion, GXCA with HO and the Summer Fair.

Cllr Baker attended: - Library AGM. All going OK. Lots of events planned for 30th Anniversary. No more news from BCC about Library re-structuring, CCTV meeting with our prospective supplier's technician, also John and Sue, Festivals meeting, Supporting Active Bucks at outdoor fair in Black Park to promote Active Bucks, Gully cleaning photography and a chat with the operators, Geo-mapping benches etc. on the Commons, 'Thank you party' for Library Volunteers, GX Summer Festival and manning the GXTC stall. Also, discussions with PCSOs, Meeting with Rob Munday, Chiltern Rail to progress notice board and leaflet dispenser on GX platform(s); they also plan to install a planter at the platform entrance.

Related conversation with Lomito about their wish to tidy up the railway cutting by their restaurant, photographing the Flying Scotsman passing through GX, Simply Walk leaders meeting. Going well, hopefully BCC will continue to fund this, Meeting and interview with Active-In who are providers for BCC / Active Bucks for Dog Agility Classes (going well) and Buggy Fitness (not going well, numbers are too low), Library Trustees meeting – finances are well in hand, SBALC Annual Meeting – MJB now Chairman, CB is Vice Chairman.

Cllr Brown attended:- 2 x BOOST SGWP meeting, Devolved Budget meeting at BCC, Gerrards Cross Decorative & Fine Arts Society Luncheon, Denham Fair where he met Dominic Grieve MP who said he is talking to Martin Tett about the number of potholes in the road in Bucks, Parish Liaison Meeting discussed HS2, One Public Estate project to consolidate County office space, Heathrow Third Runway Consultation (BCC supported it), Budgets (Government funding will be zero next year) and how to engage with parish and town councils, (Presentation to be circulated to Councillors), SBALC AGM and Burnham Music Festival.

134/17 To note information received in the correspondence at the Town Council Office.

- (i) Invitation to Celebrating the Centenary of Girl Guiding in Gerrards Cross on Saturday 24th June 2017 from 12 noon to 3pm at Colston Hall, GX Memorial Centre.
- (ii) Chairmanship Skills Course at GX by B&MKALC. Cost £400 for all Councillors to attend. It was agreed not to do this as Councillors who had already attended this course did not find it worthwhile.
- (iii) TVPA – Supt Yvette Hitch is leaving Buckinghamshire to be replaced by Supt Vince Grey.
- (iv) GX Youth Club- Looking for new Committee members and are having a meeting about this on 11th July.
- (v) The Parking Manager at SBDC has responded that all the Statutory Legislation was carried out to publicise the change to Off-Street Parking times from 6pm to 8pm. It was agreed to ask why GX Town Council was not informed as a stakeholder but then Cllrs Gibbs and Smith responded that they had not received any notification either.
- (vi) Notification has been received that GX Post Office will be closing temporary in July although no definite date is yet known. GXTC would strongly support keeping a Post Office in the Town Centre and will campaign accordingly once there is an official announcement of the closure date.

135/17 To confirm that the next meeting of Gerrards Cross Town Council will be held on Monday 17th July 2017 at 7.30pm at the Memorial Centre.

The meeting closed at 9.45 pm

Signed.....

Date.....

Budget for 2017/2018

Expenditure excluding vat		Council Meeting	Jun-17
Budget 2017/18	Budget	From re-allocated Reserves	Expenditure to 18-6-17 (exc VAT)
COMMONS	£50,510.00	£2,455.00	£75.00
LIGHTING	£21,901.00	£74,750.00	£1,657.61
HIGHWAYS	£37,200.00		£1,964.56
GRANTS	£39,900.00	£785.00	£34,470.00
COMMUNICATION	£10,690.00		£983.00
BOOST/BKV	£4,000.00		£0.00
GENERAL ADMIN	£14,440.00		£2,516.88
COUNCIL OFFICE	£12,542.00		£2,796.00
NEIGHBOURHOOD PLAN	£0.00	£10,000.00	£732.50
SALARIES	£69,000.00		£8,882.76
PRECEPT / TOTAL	£260,183.00	£87,990.00	£54,078.31

Payments 17th June 2017						
	Chq No/B acs/D D	Payee	Net Exp.	VAT	Gross Exp	Transaction Details
Commons						
56	BAC	Rhino Security	44.50	8.90	53.40	Additional keys for rhino posts
57	7086	GTB Plant Hire	12100.00	2420.00	14520.00	Tesco Bags for Help path
58	BAC	Latchmore Garden Care	70.00		70.00	Triple strim bench area by WildWood
59	Card	Land Registry	6.00		6.00	Land search for Cotainer lanning application
Highways						
60	BAC	Leigh Electrical	375.00	75.00	450.00	Street lighting contract
61	BAC	Leigh Electrical	340.00	68.00	408.00	Replace broken head - Wayside Gdns
62	BAC	Leigh Electrical	688.37	137.77	826.14	Stress test lamp posts for MVAS
63	DD	SSE	482.51	96.50	579.01	Unmetered Supply
64	BAC	Scottish & Southern Electricity	428.78	85.76	514.54	New supply s/l 246 Daleside
65	BAC	Scottish & Southern Electricity	191.03	38.20	229.23	Reconnection s/l 112 Woodhill Ave/Beech Waye
66	BAC	Amersham TC	1809.56	361.91	2171.47	Devolved Highways Work
67	BAC	Latchmore Garden Care	265.00		265.00	TC/Gxsign/Ethorp verge/Oak End & Marxham Way, Benches and tables
General Admin						
68	7087	Chiltern Society	30.00		30.00	Subscription
69	BAC	GXCA	98.00	0.00	98.00	Room hire and refreshments at ATM
70	DD	Chess	112.40	22.48	134.88	Telephone and broadband
71	BAC	Pear Technology	150.00	30.00	180.00	Upload drains and bridleways on to mapping
Council Office						
72	DD	British Gas	108.98	5.44	114.42	Quarterly gas bill
Communications						
73	BAC	Nexus	100.00	20.00	120.00	Monthly Office 365 and Ipad Support
74	Card	Microsoft E1	54.00	10.80	64.80	Office 365
75	Card	Microsoft 365 E3	30.00	6.00	36.00	Office 365
BOOST/BKV						
76	7088	M Lawson	131.63	26.33	157.96	Wheel barrow
77		M Lawson	5.00		5.00	Connectotel Ltd CEO addresses
78	7089	M Baker	14.15		14.15	Chocs for Summer Festival stall
79	BAC	Punch signs	60.00	12.00	72.00	Sign for Summer Festival
80		Total salaries	4959.08		4959.08	
81		Bank Charges	15.05		15.05	
Total			22669.04	3425.09	26094.13	

Signed
Chairman F&GP

Date