

# Gerrards Cross Town Council

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## Minutes of the Council Meeting held at 7.30pm on Monday 17<sup>th</sup> July 2017 at Gerrards Cross Memorial Centre.

**Present:** Cllr C Brown (Chairman), Cllr N Holmes, Cllr M Lawson, Cllr J O’Keeffe, Cllr H Orme, Cllr J Chhokar, Cllr J Woolveridge and Cllr T Scott

**In Attendance:** SBDC Cllr D Smith, BCC/SBDC Cllr Gibbs, Dr. Chambers and Mrs C McCoy (Asst. Town Clerk).

**Would Councillors please give any declaration of interests at the beginning of the item on the Agenda**

**136/17 To accept apologies of absence** – Apologies were received from Cllr M Berntson, Cllr M Baker, Cllr I Bayliss, Cllr P Roberts and SBDC Cllr S Chhokar

**137/17 To confirm the Minutes of the Town Council meeting held on 19<sup>th</sup> June 2017.**

At the proposition of Cllr Brown, seconded by Cllr Woolveridge, these Minutes were agreed by Council and signed.

**138/17 Public speaking from residents on matters relevant to the meeting’s agenda.**

No members of the public wished to speak.

**139/17 To confirm the minutes of the following meetings:-**

**1. Commons Committee held on 3<sup>rd</sup> July 2017**

Cllr Orme gave a brief summary of the contents of the Minutes. It was noted that GXTC had registered with the Tree Charter Legacy which starts in November. Cllr Woolveridge asked if street trees could be made a priority for planting (and considered by the Neighbourhood Plan). Cllr Woolveridge advised that she had previously drawn up a list of suitable street trees which was held in the GXTC office.

Minutes were proposed by Cllr Orme and seconded by Cllr Woolveridge, agreed by Council and signed.

**2. Highways Committee held on 3<sup>rd</sup> July 2017**

Cllr Holmes confirmed the Minutes and gave a brief summary. Work has begun on Phase 1 of the Packhorse Road/Station Road junction Tesco traffic lights and reinstatement of pedestrian crossing. Cllr Woolveridge raised the issue of overgrown hedges/verges in Mill Lane. Cllr Brown had met with resident to explain the delay was due to the need for road traffic management to be organized and in place for the cutting back work at the bottom of Mill Lane.

**3. Planning Committee Meeting on 26<sup>th</sup> June and 10<sup>th</sup> July 2017.**

Cllr Chhokar confirmed the planning minutes and gave a brief summary of the contents highlighting those planning applications where objections were raised. Cllr Chhokar raised the issue of permission being granted (post Appeal) for the development of The Coach House site on West Common despite refusal by SBDC Planning Committee. Cllr Brown noted that there appeared to be a discrepancy between SBDC

Planning Committee decision and the Case Office's recommendations associated with this development. Cllr Gibbs responded that all Case Officers' reports were overseen by a Senior Officer.

#### **140/17 Communications Working Party Updates**

The Minutes of meeting held on 26<sup>th</sup> June 2017 were summarized by Cllr Holmes and agreed.

#### **141/17 Boost Update and future plans including the Best Kept Village Competition**

Cllr Lawson reported:

- (i) GX Summer Festival had been better than previous years. The Fun Fair hadn't provided a children's ride small enough to fit on Packhorse Road. ML had made some enquiries at the Fulmer Day event with a view to provide a small ride. ML is working with Clare Weston to provide an online survey to elicit feedback from GX residents and businesses.
- (ii) Planning for GX Christmas Festival brochure would need additional input to ensure that it was inclusive of all contributors. Cllr Brown agreed that recognition of all contributors to the event was important.
- (iii) Boost "Thank You" drinks for BKV volunteers was held on 6<sup>th</sup> July, 9 people attended.

#### **142/17 Neighbourhood Plan update**

Cllr Holmes reported:

- (i) Minutes had been distributed from last NP meeting. GXTC comments would be welcomed.
- (ii) 15 regular attendees at NP meetings
- (iii) Dan Turner/Nexus had attended the meeting and was helping to put together a website for NP, and would 'donate' @gerrardscross.co.uk for NP email use. Additionally, NP planning to have social media presence on Facebook.
- (iv) Next action was to establish vision and objectives.
- (v) Next big thing is a Community Engagement Event to be held on 11<sup>th</sup> November at the Guide Hut in Station Road. Trying to engage with as many GX residents/businesses as possible.

Cllr Orme requested Council approval for the following expenditure:

- (i) £150 for hire of the Guide Hut for 11<sup>th</sup> Nov. event – this was approved
- (ii) Up to £500 for NP branding, logo and identity work. Cllr Holmes said that NP Steering Group would look again at the work Cllr Orme has already done in coming up with branding/logo ideas before spending the money. Cllr Brown proposed that Council should delegate authority to NP Steering Group to spend up to £500 if deemed necessary – this was approved.

#### **143/17 To approve payments for July 2017**

Cllr Orme proposed the payment schedule and this was approved by Council.

Cllrs Woolveridge and O'Keeffe said that more tools were needed for the GX Conservation Volunteers work. It was agreed that more hand tools could be purchased.

#### **144/17 Report from County and District Councillors**

**Cllr Gibbs (Bucks CC/SBDC)** reported:

- (i) There were some interesting findings from a National Ipsos Mori poll:
  - Local Councillors are trusted more than Government
  - Friends and social networks are more important to the over 80s than money or health
- (ii) She had visited the waste incinerator site in the north of the county and had been impressed with the operation. Cllr Brown raised his concerns about the environmental and health impact of waste incinerators.
- (iii) SBDC Planning had pushed back on a request from a developer not to fulfil section 106 condition

**Cllr Smith (SBDC)** reported:

- Planning Enforcement was now a joint CDC/SBDC service and should deliver a much more streamlined operation. It does mean that officers have to split their time between Capswood and Amersham. Cllr Brown raised the issue of the ongoing, illegal activity at the Wapseys Wood site and asked what was happening when the TSN ran out. Cllr Gibbs said that she had written to Ben Temple (SBDC Enforcement) on 10<sup>th</sup> July to ask for an update. Cllr Brown requested that the Wapseys Wood Liaison Committee be reinstated. It had previously been led by Peter Hardy at county level.

**145/17 Report on Meetings – members update on where they have represented the Town Council since the last meeting.**

Cllr Baker (by email)

- 28<sup>th</sup> June – Festivals committee
- 5<sup>th</sup> July – Funding meeting at Chiltern DC
- 6<sup>th</sup> July – Boost ‘Thank You’ drinks
- 7<sup>th</sup> July – GXCA live music event
- 9<sup>th</sup> July – Amersham music and Amersham in Bloom event

Cllr Orme

- 11<sup>th</sup> July – Finance Committee
- 11<sup>th</sup> July – Neighbourhood Plan

Cllr O’Keeffe

- 15<sup>th</sup> July – GXCV

Cllr Lawson

- 28<sup>th</sup> June – Festivals committee
- 6<sup>th</sup> July – Boost ‘Thank you’ drinks

Cllr Holmes

- GX Youth Club
- 11<sup>th</sup> July – Neighbourhood Plan

Cllr Chhokar

- Email correspondence with resident concerned about building/planning issue in The Uplands. Cllr Gibbs reported that she had personally spoken to the builders concerned and was assured that there seemed to have been a misunderstanding.

Cllr Woolveridge

- Age Concern
- CSP Feast Day for Age Concern
- 15<sup>th</sup> July – GXCV

Cllr Brown

- CSP Feast Day
- Girl Guides Centenary Celebration
- 6<sup>th</sup> July – Boost ‘Thank you’ drinks
- 15<sup>th</sup> July - GXCV

**146/17 To note information received in the correspondence at the Town Council Office.**

- (i) Email notification from the Post Office that GX Post Office was now not subject to a Temporary Branch Closure in July.
- (ii) Cllr Lawson noted that the IHG (Crowne Plaza) volunteers week will be 7<sup>th</sup> – 14<sup>th</sup> September. Cllr Orme and Cllr Lawson were organizing a schedule of work.

**147/17 To confirm that the next meeting of Gerrards Cross Town Council will be held on Monday 18<sup>th</sup> September 2017 at 7.30pm at the Memorial Centre.**

**The meeting closed at 9.00 pm**

Signed.....

Date.....

Budget for 2017/2018

	Expenditure excluding vat			Council meet
Budget 2017/18	Budget	From re-allocated Reserves	Grants	Expenditure to 16 July-17 (exc VAT)
COMMONS	£50,510.00	£2,455.00	£12,000	£189.50
LIGHTING	£21,901.00	£74,750.00		£5,897.86
HIGHWAYS	£37,200.00			£4,039.12
GRANTS	£39,900.00	£785.00		£34,470.00
COMMUNICATION	£10,690.00			£1,167.00
BOOST/BKV	£4,000.00			£235.78
GENERAL ADMIN	£14,440.00			£2,876.21
COUNCIL OFFICE	£12,542.00			£2,904.98
NEIGHBOURHOOD PLAN	£0.00	£10,000.00		£767.50
SALARIES	£69,000.00			£13,841.84
PRECEPT / TOTAL	£260,183.00	£87,990.00		£0.00

Payments 17th July 2017						
Chq No/Bacs/D	Payee	Net Exp.	VAT	Gross Exp	Transaction Details	
	<b>Commons</b>					
82 BAC	Latchmore Garden Care	70.00		70.00	Strim footpath at bridleway at The Camp	
83 Card	Abbeygarden sales	113.94	7.99	121.93	Bowsaws for GXCV	
84 Card	Mowdirect.co.uk	219	36.5	255.50	Strimmer for GXCV	
85 Card	Screwfix	135.45	27.02	162.47	Tools and equipment for handyman	
86 Card	SBDC Planning	99.06		99.06	Planning application for container	
	<b>Highways</b>					
87 BAC	Leigh Electrical	375.00	75.00	450.00	Street lighting contract	
88 BAC	Leigh Electrical	90.00	18.00	108.00	Make safe post by vehicle	
89 BAC	Leigh Electrical	340.00	68.00	408.00	Supply and fit new head - Camp Rd	
90 BAC	Leigh Electrical	340.00	68.00	408.00	Supply and fit new head - Vicarage Way	
91 DD	SSE Southern Electric	514.38	102.87	617.25	Unmetered Supply	
92 BAC	Amersham TC	2069.56	413.91	2483.47	Devolved Highways Work + additional work	
	<b>General Admin</b>					
93 BAC	GXCA	73.00	0.00	73.00	Room hire	
94 DD	Chess	108.03	21.61	129.64	Telephone and broadband	
95 DD	ICO	35.00		35.00	Data Protection Registration	
96 BAC	Beverley Simpson & Co Ltd	550.00		550.00	Quarterly and end of year Internal audit	
97 BAC	Viking	72.88	14.58	87.46	Stationery	
98 BAC	Planet (Evolving Together)	517.50	103.50	621.00	Neighbourhood Plan Consultancy Work	
	<b>Council Office</b>					
99 DD	SSE Southern Electric	98.35	4.93	103.28	Quarterly gas bill	
100 BAC	Hazlemere Fire Protection Ltd	95.00	19.00	114.00	Extinguisher check and replacement of one new water extinguisher	
101 BAC	GXCA	1375.00		1375.00	Quarterly ground rent	
	<b>Communications</b>					
102 BAC	Nexus	100.00	20.00	120.00	Monthly Office 365 and Ipad Support	
103 BAC	Nexus	150.00	30.00	180.00	Quarterly web site support	
104 Card	Microsoft E1	62.85	12.57	75.42	Office 365	
105 Card	Microsoft 365 E3	30.00	6.00	36.00	Office 365	
	<b>BOOST/BKV</b>					
106	Total salaries	3898.09		3898.09		
107	Bank Charges	8.75		8.75		
	<b>Total</b>	<b>11540.84</b>	<b>1049.48</b>	<b>12590.32</b>		

Signed  
Chairman F&GP

Date