

# Gerrards Cross Town Council

South Lodge, East Common, Gerrards Cross SL9 7AD 01753 888018

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## Minutes of the Council Meeting held at 7.30pm on Monday 24<sup>th</sup> April 2017 at Gerrards Cross Memorial Centre.

**Present:** Cllr N Holmes (Chairman), Cllr I Bayliss, Cllr M Berntson, Cllr J Chhokar, Cllr M Lawson, Cllr J O'Keeffe, Cllr H Orme, Cllr Roberts and Cllr J Woolveridge.

**In Attendance:** Cllr D Smith (SBDC), and Sue Moffat (Town Clerk).

**Would Councillors please give any declaration of interests at the beginning of the item on the Agenda**

**140/16 To accept apologies of absence** – Apologies received from Cllr Baker, Cllr Brown, Cllr Scott, Cllr S Chhokar (SBDC) and Cllr B Gibbs (SBDC).

**142/16 To confirm the Minutes of the Town Council meeting held on 20<sup>th</sup> March 2017.**

At the proposition of Cllr Holmes, seconded by Cllr Woolveridge, these Minutes were agreed by Council and signed.

**143/16 Public speaking from residents on matters relevant to the meeting's agenda.**

No members of the public wished to speak.

**144/16 To confirm the minutes of the following meetings:-**

**1. Commons Committee held on 3<sup>rd</sup> April 2017**

At the proposition of Cllr Orme, seconded by Cllr Woolveridge, the Minutes were agreed by Council and signed. Cllr Orme gave a brief summary. It was highlighted that:- (i) The GroundSurvey at the Camp has been completed but now needs to be compared to the Deeds and; (ii) The 'Den' in West Common is being closely monitored.

**2. Highways Committee held on 3<sup>rd</sup> April 2017**

Cllr Lawson confirmed the Minutes and gave a brief summary. It was highlighted that:- (i) A meeting with the Gully Contractor has been arranged for this Wednesday; (ii) SPWP will be objecting to BCC's Parking Manager's decision not to agree to changes to the echelon parking in Packhorse Road. Councillors are taking photographs to show the overhang of cars on to the road; (iii) Sponsored flower containers will continue and Cllr Lawson has an agreement from Traveltime to sponsor the one at the west end of Oxford Road and; (iv) NH and ML had a good meeting with Network Rail to discuss enlarging the Station car park. Network Rail do not have the funding as lease the car park to Chiltern Rail but may be able to fund a Feasibility Study.

### **3. Planning Committee Meeting on 27<sup>th</sup> March and 10<sup>th</sup> April 2017.**

Cllr Chhokar confirmed the planning minutes and gave a brief summary. At the meeting of 27<sup>th</sup> March, the Committee objected to 3 out of the 12 applications including another application for Eagle Lodge. Since this meeting, it has been discovered concerning the Elmwood Park application for an electronic security gate that the road is actually a public highway and not a private road.

#### **145/16 Communications Working Party Updates**

At the proposition of Cllr Holms, seconded by Cllr Lawson, the Minutes of 3<sup>rd</sup> April 2017 were agreed. Cllr Holmes pointed out that there is no further update from Neil Brown on the summer music event.

#### **8pm SBDC Cllr D Smith joined the meeting.**

Cllr Holmes went to say that:- (i) 'Nextdoor' is the social media replacing 'Streetlife'; (ii) The BOOST leaflet has been published and distributed; (iii) Looking at the possibility of a photographic competition; (iv) Invited new articles for the next edition of VOICE .

#### **146/16 Boost Update and future plans including the Best Kept Village Competition**

- **At the proposition of Cllr Lawson, seconded by Cllr Holmes**, Minutes of the BOOST SC WP on 10<sup>th</sup> April 2017 were agreed. Cllr Lawson went on to report:- (i) Richard Pushman has replied about the judges comments not reflecting the marking and this anomaly should now be fixed. Mr Pushman did explain that it is down to the townsfolk as well as the Council to make GX aesthetically pleasing. Also the pubs/hotels and restaurant should be encouraged to make their establishments prettier. Cllr Orme did suggest making the judging area within a smaller radius for next year (ii) Relook at GXTA putting up flags in the town centre; (iii) Only about 4 volunteers have participated in each of the clean-up sessions so far this year; (iv) Difficult to get the businesses to keep their shop fronts clean and tidy but the owner of the Lighting Shop does amazing work and is a great example of how clean it can be; (v) Cllr Woolveridge reported that the owners of Hartley Court are going to plant lavender along the outside of their fenceline. There were no objections.
- **It was agreed** to engage a GX Warden to work regularly on a self-employed basis to carry out work on the Commons such as cleaning signs, repairing/painting benches and clearing litter/weeds from public footways etc. to replace the handyman that used to be paid on an 'As and When' basis.

#### **147/16 Neighbourhood Plan**

- Cllr Holmes reported that there have been 2 meetings so far and at the next meeting on 25<sup>th</sup> April, the Steering Group will be appointing the presiding officers to lead the Group.
- **It was resolved** to delegate to the Neighbourhood Plan Steering Group, authority to make decisions regarding the execution of the Neighbourhood Plan and report back to Gerrards Cross Town Council.
- **It was resolved** to delegate Authority to the Neighbourhood Plan Steering Group, to spend up to £500 at any one time according from the allocated budget.

#### **148/16 To agree payments in accordance with the budget**

Cllr Bayliss proposed the payments and these were approved by Council. The expenditure included the payments of the grants for 2017/18 as agreed at the Finance and General Purpose committee meeting in October 2016. It was agreed that the organisations receiving grants should be asked to explain how the grant is used and this should be a condition on the application form.

#### **149/16 Report from County and District Councillors**

Cllr Smith (SBDC) reported: (i) He has just attended the Conservative Group meeting where GX Car Park and Unitary Authority were discussed. The Secretary of State has still not made his decision on the Unitary Authority proposals and now with the General Election being set for the 8<sup>th</sup> June, any decision is unlikely to be made until after the summer recess; (ii) SBDC is debating GX Car Park at the Cabinet meeting tomorrow and will be looking at a possible redesign. If Network Rail do decide to increase the parking at the Station car park then SBDC's car park could be increased on a smaller scale. Cllr Woolveridge suggested that Pinewood Studios should be asked to come up with a design with a fake façade in-keeping with the street scene.

**150/16 Report on Meetings – members update on where they have represented the Town Council since the last meeting.**

Cllr Orme attended:- BKV meeting with Mr Pushman and a Neighbourhood Plan meeting.

Cllr O’Keeffe attended:- GXCV morning but it was cancelled and BOOST Business meeting.

Cllr Roberts attended:- Denham Aerodrome Consultative Committee (DACC) meeting. He also mentioned that the rumour of the closure of Denham ATC were untrue. He will send an article on this for the next VOICE as Denham ATC does serve the youth of GX.

Cllr Lawson attended:- BKV meeting with Mr Pushman, Network Rail meeting, meeting with GXTA, 2 clean-up sessions, Christmas Festival meeting, BOOST Business meeting and visited 10 businesses about BOOST matters.

Cllr Chhokar had not attended any meetings but reported that regards DACC, the High Court decision to ban helicopter training at the Aerodrome was reversed.

Cllr Woolveridge attended:- GXCV where 10 volunteers attended, Padstone Committee meeting where a new General Manager was appointed. Also reported that an Air Ambulance landed on West Common last week due to an injured builder but he eventually was taken to hospital by road ambulance. Also she suggested that Clare Collens should go on the list of ‘Unsung Heros in GX’.

Cllr Holmes attended:- (i) Neighbourhood Plan meeting, BOOST Business meeting, Network Rail meeting, Communications meeting and the ATC (as did all councillors).

**151/16 To note information received in the correspondence at the Town Council Office.** No further updates.

**152/16 To confirm that the next meeting will be the Annual Meeting of Gerrards Cross Town Council on Monday 15<sup>th</sup> May 2017 at 7.30pm at the Memorial Centre.**

**The meeting closed at 8.40pm**

Signed.....

Date.....

Payments 24th April 2017							
Chq No/Bacs/DD	Payee	Net Exp.	VAT	Gross Exp		Transaction Details	
1	BACS	Latchmoor Garden Care	75.00		75.00	230.00	Strim bull rushes New Pond
		<b>Highways</b>					
2	BACS						
3	BACS	Leigh Electrical	586.66	117.3	703.99	1360.99	Monthly street lightling contract
4	BACS	Leigh Electrical	548.00	109.00	657.00		New heads and cells
		Southern Electric	522.95	104.6	627.54	627.54	Unmetered electricity
5	BACS	Latchmoor Garden Care	45.00		45.00		Strim & tidy bench area Marsham
6	BACS	Latchmoor Garden Care	65.00		65.00		Strim & tidy around GX Road sign
7	BACS	Latchmoor Garden Care	45.00		45.00		Strim and lift branches, bench area Oak End Way
		<b>Administration</b>					
8	BACS	GX Communtiy Services Ltd	108.00		108.00	108.00	Room hire
9	7071	Fulmer Parish Council	470.00		470.00	470.00	Allotment Contribution
10	BACS	S Moffat	20.54		20.54	20.54	GXTC ATM refreshments
11	BACS	B&MKALC	1300.47		1300.47	1300.47	Subscription
		<b>Parish Office</b>					
12	DD	British Gas	154.49	7.72	162.21	162.21	Gas
13	BACS	Viking	77.95	15.59	93.54	93.54	Stationery
14	DD	BNP Paribas	275.33	55.06	330.39	330.39	Photocopier lease
15	DD	SBDC	1398.00		1398.00	1398.00	Office Rates
16	BACS	GXCA	1375.00		1375.00	1375.00	Quarterly ground rent
		<b>Neighbourhood Plan</b>					
17	BACS	Planet (Evolving Together)	732.50	146.50	879.00	879.00	Consultancy work
		<b>Communications</b>					
18	BAC	Nexus	100.00	20.00	120.00	732.00	Monthly software and support
19	BAC	Nexus	150.00	30.00	180.00		Quarterly web support
20	BAC	Nexus	120.00	24.00	144.00		Set up new email address
21	BACS	Nexus	240.00	48.00	288.00		Setting up ipad signatures
22	DD	Natwest OneCard	54.00	10.80	64.80	64.80	Microsoft 365
		<b>Grants</b>					
24	7073	GX Youth Club	5000.00		5000.00	5000.00	Grant
25	7074	GC Community Assoc	25000.00		25000.00	25000.00	Grant
26	7075	GX Guides	300.00		300.00	300.00	Grant
27	7076	Movers and Shakers	1000.00		1000.00	1000.00	Grant
28	7078	Leonard Cheshire House	500.00		500.00	500.00	Grant
29	7077	Padstone Huosing	600.00		600.00	600.00	Grant
30	7079	Chiltern Dial-a-Ride	500.00		500.00	500.00	Grant
31	7080	South Bucks CAB	785.00		785.00	785.00	Grant
32	BACS	Salaries	4989.76		4989.76	4989.76	
33	7083	Petty Cash	83.51		83.51	83.51	
32		Bank charges	9.1		9.10	9.10	
33	BACS	Southern & Scottish	313.02		62.60	375.62	Electricity supply
34	DD	Chess	110.59	22.12	132.71	132.71	Telephone
		<b>Total</b>	<b>47654.87</b>	<b>710.71</b>	<b>48115.16</b>	<b>48428.18</b>	

Chairman.....

Date.....

Draft Budget for 2017/2018

	Expenditure excluding vat	
	Budget 2017/18	Expenditure to 24-4-17 (exc VAT)
<b>Budget</b>		
<b>COMMONS</b>	£50,510.00	£75.00
<b>LIGHTING</b>	£21,901.00	£21,901.00
<b>HIGHWAYS</b>	£37,200.00	
<b>GRANTS</b>	£39,900.00	
<b>COMMUNICATION</b>	£10,690.00	
<b>BOOST/BKV</b>	£4,000.00	
<b>GENERAL ADMIN</b>	£14,440.00	
<b>COUNCIL OFFICE</b>	£12,542.00	
<b>SALARIES</b>	£69,000.00	
<i>Total Reserves</i>		
<b>PRECEPT</b>	£260,183.00	
<b>Total</b>		